



Ingleburn High School

Oxford Road, Ingleburn, 2565
PO Box 77, Ingleburn, 1890
internet: www.ingleburn-h.schools.nsw.edu.au
email: ingleburn-h.school@det.nsw.edu.au

Phone: 9605 1509
9605 6165
Fax: 9829 2812

October 2011

Mobile Phones Policy (includes MP3, digital cameras and iPods)

Mobile phones, iPods and other personal communication devices are in common usage in our society. Mobile computing, by which we mean the use of network capable devices that students are already carrying, has become an indispensable part of day to day life.

Mobile devices are ideal for learning since they can do anything that can be done on a desktop. More young people access the Internet on their phone than on a computer.

Teachers and students use these devices as learning tools in the classroom. They are perfect for finding information, recording and capturing video/audio, sharing and just in time learning.

A billion new smart phones are produced each year with thousands of applications designed to support learning.

However, there are some potential problems associated with these mobile devices include:

- The security of these electronic devices whilst in bags, or if left unattended
- Use of these devices for cyber bullying and harassment purposes
- Potential cheating or unfair advantage in tests and exam situations
- Students, parents and outside friends communication re school issues throughout the day

Therefore there needs to be some clear guidelines for the use of electronic devices at school.

Implementation:

1. Teachers will expect that mobile phones, iPods and any other personal communication devices are turned off (or on silent) and remain out of sight when they are not part of the class lesson. Students are not permitted to make personal calls, respond to calls or send personal text messages while in class. Teachers will determine if it is appropriate for electronic devices to be used during their own classes and students must abide by these rules.
2. If students use their phones inappropriately during class time or without the permission of the teacher they will be subject to the disciplinary procedures of the classroom teacher. A warning may be given about confiscation and then continued defiance will lead to the electronic device being locked in the school's safe until the end of the school day.
3. Under no circumstances can any electronic device with a storage capacity be in the possession of a student during exams or any assessment task. This will result in an automatic zero for the exam or assessment without exception.
4. When being spoken to by a staff member in a face to face communication it is expected that earphones will be removed from both ears as a courtesy to the speaker. If a staff member needs to address a student when a phone conversation is in progress in the playground, it is common courtesy that the student will excuse themselves from the call until the face to face communication is completed.
5. Students must not use mobile telephones or other devices to threaten, bully, intimidate or otherwise harass other people through any SMS or text message. There is to be no photographs or video taken of staff, students, fights or school events - such activities may lead to suspension or referral to the Police.
6. The usual communication between teachers and parents regarding illness, property, messages, emergencies or school issues remains via the front office – 9605 1509, 9605 6165 – this should not be conducted via direct mobile phone contact between parents and students throughout the day.
7. The student must take full responsibility for these devices. The school or staff will not be responsible for their loss, theft or damage. Students who bring them to school do so at their own risk.

Evaluation:

This will be evaluated by the school community every year to assess its relevance and effectiveness